Wisconsin Recreational Facilities
FACT SHEET

Pool Inspection Areas and Key Items Summary

Documents referenced below, and news and updates are posted on the
Pools webpage (referenced documents are posted at the right-hand side of the webpage):
https://datcp.wi.gov/Pages/Programs_Services/WaterRecreation.aspx

Inspection Area	Items to have ready	Document Referenced
Paperwork	✓ Copy of current ATCP 76 (also review periodically)	Chapter ATCP 76 Safety, Maintenance and Operation of Public Pools and Water Attractions
	✓ Safety data sheets for any pool chemicals	
	✓ VGBA Logbook (or receipts/affidavits) complete	VGBA Drain and Equalizer Cover Replacement Log (DFRS-BFRB-014)
	✓ Pump curve (or DSPS-approved plans and completion statement if new pool)	
	✓ Monthly Operating Reports (past 2 years)	Operation Report for (Whirlpools, /Pools) (With/Without) Controllers (DFRS-BFRB-034, -039, -040, -041)
	✓ Combined chlorine management plan	Combined Chlorine Management Template (DFRS-BFRB-029)
	✓ *If water attraction or otherwise required* to have certified operator ○ Certified operator certificate (CPO, AFO, WO)	

	✓ If Lifeguarded
	    ○ Lifeguard and attendant staffing plan
	    ○ Lifeguard credentials
		Lifeguard Staffing Plan (DFRS-BFRB-033)

	✓ Copy of forms for any Death, Illness, Injury	Swimming Pool and Water Attraction Death, Injury and Illness Report (DFRS-BFRB-032)
	✓ Log of fecal, blood, and vomit incidents	Swimming Pool and Water Attraction Fecal, Vomit and Blood Incident Response Report (DFRS-BFRB-030) Centers for Disease Control and Prevention 'What to Do When There is Blood or Vomit in the Pool' Centers for Disease Control and Prevention's 'Fecal Incident Response Recommendations

Inspection Area	Items to have ready	Document Referenced
Paperwork, cont.	✓ Variance approval(s) if applicable ✓ Action Plan if applicable ✓ DSPS approval(s) if applicable	
Knowledge	✓ Be ready to explain how to use safety data sheets	
	✓ Be ready to explain chemical interlock or provide the completed interlock checklist	Chemical Interlock Checklist (DFRS-BFRB-056) Safeguards for Public Pools to Prevent Chemical Release Events (P-DFRS-0200)
	✓ Describe how to know if pump has stopped or if there is a chemical leak	
	✓ Describe when to close the pool for safety or sanitation reasons	
	✓ Explain when to backwash	
	✓ Explain annual sand inspection (sand filters only)	
	✓ Explain how controller is maintained or who handles this duty	
Pool Area	✓ Functional phone or other acceptable device	Pool Phone Operator Expectations Face Sheet (P-DFRS-0209)
	✓ Entries self-closing, latching, lockable (test closure)	
	✓ First aid kit stocked, blanket, all in pool area (or within 25 feet of pool area, with signage posted)	
	✓ Biohazard cleanup kit on premises	
	✓ Shepherd's crook present (all pool facilities) and long enough to reach anywhere in pool (non-lifeguarded facilities only)	
	✓ Ring buoy and rescue tube for pools 30 feet or wider or lifeguarded	
	✓ Drinking fountain functional	
	✓ Pool rules posted (newest rule for children under 12 at a non-lifeguarded pool)	
	✓ Signage or alternate related to prohibiting breath holding games	
	✓ Area clean and well-drained	
	✓ Carbon monoxide detector for indoor pool areas (if fuel burning appliance in adjacent pump room)	
Pool Basin	✓ Inlets moving water to help skimming	
	✓ Main drain covers and skimmer equalizer covers	
	✓ Water clear	
	✓ Skimmers cleaned and water flowing into skimmer (or water flowing over gutter for a pool with gutters)	
	✓ Weir doors present/in good repair	

Inspection Area	Items to have ready	Documents Referenced
Restrooms and showers	✓ Cleaned and stocked with toilet paper, soap, hand drying at handwash sinks)	
Pump Room	✓ Chemical labeled, especially with at least common name (example, clearly labeled 'acid' and 'chlorine')	Pool Chemical Safety Fact Sheet (P-DFRS-02020)
	✓ Chemicals separated as much as possible	Pool Chemical Safety Fact Sheet (P-DFRS-02020)
	✓ Automatic disinfectant feed online	
	✓ Recirculation pump is on	
	✓ Pressure gage on filter present and working	
	✓ Flowmeter is working	
	✓ Skimmer and main drain settings so most of water is coming from skimmers	
	✓ Chemical testing done as required and water adjusted as needed to meet 76.14 requirements	Water Quality Standards Fact Sheet (DFRS-FRB-0119) Operation Report for (Whirlpools, /Pools) (With/Without) Controllers (DFRS-BFRB-034, -039, -040, -041)
	✓ Carbon monoxide detector if fuel-burning appliance	