Top Ten Customer Service Mistakes

Andrew Nussbaum

Wisconsin Department of Tourism

- 1. Not Training Your Staff Properly
- 2. Trying to Win the Argument with a Customer
- 3. Being Inaccessible to Customers
- 4. Standing by Your Policy ... No Matter What
- 5. Failing to Keep Promises
- **6. Keeping Poor Customer Records**
- 7. Giving Customers the Runaround
- 8. Sending Canned Responses
- 9. Failing to Listen to Customers
- 10. Forgetting the Basics



REASONS CUSTOMERS DON'T COME BACK

<i>68%</i>	EXPERIENCE AN ATTITUDE OF INDIFFERENCE OR RUDENESS TOWARD THE CUSTOMER BY THE OWNER, MANAGER OR AN EMPLOYEE
14%	ARE DISSATISFIED WITH THE PRODUCT
9%	FOR COMPETITIVE REASONS
5%	DEVELOP OTHER RELATIONSHIPS
3%	MOVE AWAY
1%	DIE